



ICT20115 Certificate II in Information Digital Media and Technology

Qualification Description

This entry level qualification provides the foundation skills and knowledge to use information and communications technology (ICT) in any industry.

Refer to <https://training.gov.au/Training/Details/ICT20115> for specific information about the qualification.

Entry Requirements

There are no entry requirements for this qualification.

Duration and Location

This is a one year course delivered in Year 11 and Year 12 on site at the Australian Industry Trade College.

Course Units

To attain an ICT20115 Certificate II in Information Digital Media and Technology, 14 units of competency must be achieved:

- ICTICT205 – Design Basic Organisational Documents Using Computer Packages
- ICTICT207 – Integrate Commercial Computer Packages
- BSBITU303 – Design and Produce Simple Text Documents
- ICTICT203 Operate Application Software Packages
- ICTICT204 - Operate a Digital Media Technology Package
- ICPDM321 – Capture a Digital Image
- CUADIG3003 Produce and Prepare Photo Images
- BSBWHS201 Contribute Health and Safety of Self and Others
- ICTICT202 Work and communicate effectively in an IT environment
- ICTICT201 – Use Computer Operating Systems and Hardware
- ICTICT206 Install software applications
- ICTSAS203 Connect hardware
- ICTWEB201 - Use Social Media Tools for Collaboration and Engagement
- BSBSUS201 - Participate in Environmentally Sustainable Work Practices

Delivery Modes

A range of delivery modes will be used during the teaching and learning of this qualification.

These include:

Face to face in a simulated work environment
Classroom-based learning
Self-directed learning online with a trainer present for support.

Fees

There are no additional costs involved in this course.

Assessment

Assessment is competency based and completed in a simulated workplace environment.

Units of competency are assessed in this way to replicate as close as possible what occurs in a workplace.

That is, assessment of knowledge and skills will be integrated with assessment of their practical application.

Assessment techniques include:

Observation
Questions
Gathered evidence of skills and knowledge
Projects/task and work evidence
Written tasks

Work Placement

Work placement is a core focus of the AITC but not mandated for this qualification.

RTO Obligation

The RTO guarantees that the student will be provided with every opportunity to complete the qualification. We do not guarantee employment upon completion of this qualification.

Students who are deemed competent in all 14 units of competency will be awarded a Qualification and a record of results. Students who achieve at least one unit of competency (but not the full qualification) will receive a Statement of Attainment.

Pathways

This course provides students with the skills to proceed to Certificate III in Information, Digital Media and Technology and/or a range of other Certificate III qualifications and/or work within any industry requiring skills in information and communications technology.

Other specific qualifications available at <http://training.gov.au>